

Concordia Jr./Sr. High School
~Sylmar Campus ~
13570 Eldridge Ave., Sylmar, CA 91342
(818)362-5861 www.concordiahigh.com

Application Instructions

Instructions for Returning the Application

- Fill out all pages of the **Application Form** and return to Concordia with the \$350.00* non-refundable application fee. (Fee is non-refundable upon acceptance.) * For **early** application fee incentive rates contact our Admissions Director.

- The student is to answer the **Student Questionnaire** in his or her own handwriting and return it with the application.

- Have a teacher or proper school official complete and return the enclosed **Previous School's Recommendation** form and **Request for Transcript** form. Please provide them with a stamped envelope addressed to *Concordia Jr./Sr. High School, 13570 Eldridge Ave., Sylmar, CA 91342*

- All new students must take an Admissions/Placement Test. A \$10.00 nonrefundable fee is due the day of testing if the application fee has not been paid.

Completed applications will be reviewed by the school. It will be necessary to schedule an **interview** before acceptance is made. The applicant cannot be interviewed until all information has been received to complete the student's file.

Acceptance Guidelines:

- Academics—Grade point average and results of standardized testing
- Behavior—Recommendation from the previous school and citizen/conduct marks from transcripts.

Concordia Jr./Sr. High School
~Sylmar East Campus ~
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Application Form

Student Information

Last Name _____ Current Grade Level _____ Applying to Grade _____
First Name _____ Application is for: Fall 20____ or Spring 20____
Middle Name _____ Preferred Name _____ M F
Social Security Number _____ Birth Date _____
Birth City _____ Birth State _____ Birth Country _____
Ethnic Group (optional): Circle all that apply. White Hispanic Black Asian/Pacific Islander Native American
Street Address _____
City, State, & Zip _____
Home Phone _____ Student E-mail _____

Parent/Guardian Information (with whom student lives)

Student Lives With: Both Parents Mother Father Other _____

Relationship to Student: <input type="checkbox"/> Father <input type="checkbox"/> Step-Father <input type="checkbox"/> Legal Guardian	Last Name _____ First Name _____
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Title: Mr. Rev. Dr. Other _____ Middle Name _____

Teachers should contact this person: 1st 2nd 3rd Preferred Name _____

Work Phone _____ Other Phone _____

E-Mail Address _____ Social Security Number _____

Employer _____ Occupation _____

Relationship to Student: <input type="checkbox"/> Mother <input type="checkbox"/> Step-Mother <input type="checkbox"/> Legal Guardian	Last Name _____ First Name _____
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Title: Mrs. Ms. Rev. Dr. Other _____ Middle Name _____

Teachers should contact this person: 1st 2nd 3rd Preferred Name _____

Work Phone _____ Other Phone _____

E-Mail Address _____ Social Security Number _____

Employer _____ Occupation _____

Natural Parent (if NOT the same as those listed on other side)

Relationship to Student Father Mother

Last Name _____

Title: Mr. Mrs. Ms. Rev. Dr.
 Other _____

First Name _____

Teachers should contact this person:
 1st 2nd 3rd Do not contact

Middle Name _____

Preferred Name _____

Street Address _____

City, State, & Zip _____

Home Phone _____ E-Mail Address _____

Work Phone _____ Other Phone _____

Employer _____ Occupation _____

Siblings in the Concordia Schools (To apply family tuition rates)

First and Last Name Campus Current Grade

First and Last Name Campus Current Grade

First and Last Name Campus Current Grade

First and Last Name Campus Current Grade

First and Last Name Campus Current Grade

First and Last Name Campus Current Grade

Some families may want or need Concordia Schools to have the name of another person such as a grandparent, or a tutor to receive our communications. Please use the space below for their information.

Additional Adult Phone and Address

Last Name _____ Relationship to Student _____

First Name _____ Title: Mr. Mrs. Ms. Rev. Dr.
 Other _____

Street Address _____

City, State, & Zip _____

Home Phone _____ E-Mail Address _____

Work Phone _____ Other Phone _____

Additional Information

Current School Applicant Attends _____

Grades Attended & Reason for Leaving _____

Church Membership (name & full address) _____

_____ Name of Pastor _____

Is the applicant baptized? Yes No If yes, please provide baptism date ____/____/____

Are you, as parents/guardians, interested in learning about the Lutheran Church? Yes____ No____

Has the applicant ever been convicted, found guilty, pled guilty, pled no contest, or admitted as true, any allegations of criminal or vehicular misconduct in any court proceeding? Yes No If yes, please explain:

Has the applicant ever been suspended and/or expelled from a school? Yes No If yes, please explain:

Phone numbers are sometimes made available to other parents to network our student body. If you are opposed to making your number available, please advise us.

Various means of sharing the good news of Concordia Schools are utilized throughout the year such as brochures, videos, newsletters, etc.

I give Concordia Schools permission to use my student's picture for promotional purposes without my prior consent
 Yes No

I give Concordia Schools permission to use my student's name for the purpose of describing a picture in newsletters
 Yes No

Parent Signature _____ Date: _____

Parent Questionnaire

1. Give us an example of something your child did that made you very proud.

2. How would Concordia Schools be a good match for your child as well as for your family?

We herewith concur with this application for our student. We will support the school in Christian training in every way possible in order to assure the best success of our student at Concordia Schools. We certify that all statements made above are correct, accurate, and complete. We understand that the application fee is non-refundable once our student is accepted.

Parent Signature: _____ Date: _____

Parent Signature: _____ Date: _____

Financial Responsibility

Upon completion of the enrollment procedures and acceptance of my student, I promise to pay Concordia Schools the full yearly tuition as set forth in the tuition statement mailed to the person responsible for payment. _____ (*Initial*) Members of an association congregation may be eligible for the reduction in tuition based upon the association pastor’s recommendation.

A 4% discount is given on the yearly tuition if paid in full by July 1st. A 2.5% discount will be given on the yearly tuition if paid in full by the first day of classes.

A ten or eleven month payment plan is available with payments due the 1st of each month beginning July 1st or August 1st, respectively. A finance charge is assessed on the 6th day of each month for delinquent tuition.

We are in agreement with Concordia Schools that no records of marks, courses, or credit shall be released until all tuition and other charges are paid in full.

Print Name(s) or Person(s) Responsible for Payment: _____

Address _____

Home Phone _____ Work Phone _____

Relationship to Student _____

Signature _____ Date _____

Signature _____ Date _____

Please note that all parties responsible for payment must fill out and sign this portion.

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Student Questionnaire

This form is to be handwritten by the student who is applying for admission.

Name of Student _____
Last *First/Middle*

1) Name three dreams you have for high school.

2) How can Concordia help you achieve those dreams?

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Request for Transcript

Parents: Please take this form to the school your student is currently attending. **Do not return it to Concordia.**

The Records Office of:

Name of the school your student is currently attending:

Address: _____

Regarding:

(Full Name of Applicant)

(Date of Birth)

I, the undersigned, am applying for enrollment to Concordia Jr./Sr. High School for my son/daughter/ward. I authorize and request you to release all data and records (transcripts of marks and credits, standardized test results, discipline records, medical data, and other evaluations). Please send copies of these records, not the original student file or permanent record card.

Thank you,

(Signature of Parent or Guardian)

(Date)

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Previous School's Recommendation Form

Student Information

Last Name _____ First Name _____

Middle Name _____ Current Grade Level _____

Street Address _____

City, State, & Zip _____

Grade Average (circle) A A- B+ B- C+ C C- D+ D D- F

Compared to all students this age with whom you have dealt, please rate this student in the following areas:

Academic

- | | | | | |
|------------------------|---|--|----------------------------------|--------------------------------------|
| Potential | <input type="checkbox"/> below expectations | <input type="checkbox"/> better than tests | <input type="checkbox"/> good | <input type="checkbox"/> outstanding |
| Achievement | <input type="checkbox"/> below expectations | <input type="checkbox"/> better than tests | <input type="checkbox"/> good | <input type="checkbox"/> outstanding |
| Participation | <input type="checkbox"/> poor | <input type="checkbox"/> fair | <input type="checkbox"/> good | <input type="checkbox"/> outstanding |
| Attention Span | <input type="checkbox"/> poor | <input type="checkbox"/> fair | <input type="checkbox"/> good | <input type="checkbox"/> outstanding |
| Organizational Skills | <input type="checkbox"/> poor | <input type="checkbox"/> fair | <input type="checkbox"/> good | <input type="checkbox"/> outstanding |
| Reading Ability | <input type="checkbox"/> below expectations | <input type="checkbox"/> better than tests | <input type="checkbox"/> good | <input type="checkbox"/> outstanding |
| Writing Ability | <input type="checkbox"/> below expectations | <input type="checkbox"/> better than tests | <input type="checkbox"/> good | <input type="checkbox"/> outstanding |
| Mathematical Ability | <input type="checkbox"/> below expectations | <input type="checkbox"/> better than tests | <input type="checkbox"/> good | <input type="checkbox"/> outstanding |
| Study Skills | <input type="checkbox"/> below expectations | <input type="checkbox"/> better than tests | <input type="checkbox"/> good | <input type="checkbox"/> outstanding |
| Enthusiasm | <input type="checkbox"/> occasionally | <input type="checkbox"/> somewhat | <input type="checkbox"/> usually | <input type="checkbox"/> extremely |
| Motivation | <input type="checkbox"/> occasionally | <input type="checkbox"/> somewhat | <input type="checkbox"/> usually | <input type="checkbox"/> extremely |
| Creativity/Imagination | <input type="checkbox"/> occasionally | <input type="checkbox"/> somewhat | <input type="checkbox"/> usually | <input type="checkbox"/> extremely |

Character

- | | | | | |
|---------------------------------------|--|---|---|---|
| Integrity/Honesty | <input type="checkbox"/> questionable | <input type="checkbox"/> usually trustworthy | <input type="checkbox"/> trustworthy | <input type="checkbox"/> highly developed |
| Initiative | <input type="checkbox"/> poor | <input type="checkbox"/> fair | <input type="checkbox"/> good | <input type="checkbox"/> outstanding |
| Dependability | <input type="checkbox"/> occasionally | <input type="checkbox"/> somewhat | <input type="checkbox"/> usually | <input type="checkbox"/> extremely |
| Self-discipline | <input type="checkbox"/> occasionally | <input type="checkbox"/> somewhat | <input type="checkbox"/> usually | <input type="checkbox"/> extremely |
| Perseverance | <input type="checkbox"/> poor | <input type="checkbox"/> fair | <input type="checkbox"/> good | <input type="checkbox"/> outstanding |
| Independence | <input type="checkbox"/> poor | <input type="checkbox"/> fair | <input type="checkbox"/> good | <input type="checkbox"/> outstanding |
| Concern for others | <input type="checkbox"/> poor | <input type="checkbox"/> fair | <input type="checkbox"/> good | <input type="checkbox"/> outstanding |
| Reaction to Criticism | <input type="checkbox"/> poor | <input type="checkbox"/> fair | <input type="checkbox"/> good | <input type="checkbox"/> outstanding |
| Respect for Faculty | <input type="checkbox"/> poor | <input type="checkbox"/> fair | <input type="checkbox"/> good | <input type="checkbox"/> outstanding |
| Maturity | <input type="checkbox"/> poor | <input type="checkbox"/> fair | <input type="checkbox"/> good | <input type="checkbox"/> outstanding |
| Emotional Stability | <input type="checkbox"/> easily frustrated | <input type="checkbox"/> seeks much attention | <input type="checkbox"/> somewhat tense | <input type="checkbox"/> stable |
| Appreciation for Cultural Differences | <input type="checkbox"/> poor | <input type="checkbox"/> fair | <input type="checkbox"/> good | <input type="checkbox"/> outstanding |
| Willingness to Live Within Rules | <input type="checkbox"/> seldom | <input type="checkbox"/> occasionally | <input type="checkbox"/> frequently | <input type="checkbox"/> always |

Continued on Back

Personality

Sense of Humor	<input type="checkbox"/> poor	<input type="checkbox"/> fair	<input type="checkbox"/> good	<input type="checkbox"/> outstanding
Creativity	<input type="checkbox"/> poor	<input type="checkbox"/> fair	<input type="checkbox"/> good	<input type="checkbox"/> outstanding
Imagination	<input type="checkbox"/> poor	<input type="checkbox"/> fair	<input type="checkbox"/> good	<input type="checkbox"/> outstanding
Leadership	<input type="checkbox"/> poor	<input type="checkbox"/> fair	<input type="checkbox"/> good	<input type="checkbox"/> outstanding
Peer Compatibility	<input type="checkbox"/> poor	<input type="checkbox"/> fair	<input type="checkbox"/> good	<input type="checkbox"/> outstanding
Self-confidence	<input type="checkbox"/> poor	<input type="checkbox"/> fair	<input type="checkbox"/> good	<input type="checkbox"/> outstanding
Common Sense	<input type="checkbox"/> poor	<input type="checkbox"/> fair	<input type="checkbox"/> good	<input type="checkbox"/> outstanding
Energy	<input type="checkbox"/> poor	<input type="checkbox"/> fair	<input type="checkbox"/> good	<input type="checkbox"/> outstanding
Cooperation	<input type="checkbox"/> poor	<input type="checkbox"/> fair	<input type="checkbox"/> good	<input type="checkbox"/> outstanding
Oral Expression	<input type="checkbox"/> poor	<input type="checkbox"/> fair	<input type="checkbox"/> good	<input type="checkbox"/> outstanding

Please list any major disciplinary actions taken including suspensions and expulsions.

Please list any significant physical, social, or mental limitations.

Comment on the student's home life and the effect this will have on the student's education and life at Concordia Jr./Sr. High school.

I strongly recommend, recommend, recommend with reservation, do not recommend, the applicant for admission to Concordia Jr./Sr. High School. For further information, please contact me.

My knowledge of this applicant is derived from his/her school records, comments from other teachers, a casual acquaintance, a personal relationship with the student.

Signature _____ Date _____

Name Printed _____ Title _____

School Name _____ Telephone _____

School Address _____

Thank you. Please return this form to:

Concordia Jr./Sr. High School, 13570 Eldridge Ave., Sylmar, CA 91342